

CT VALLEY HOSPITAL
JOB OPPORTUNITY
CHAPLAIN
ADMINISTRATIVE SUPPORT SERVICES DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees and The Public

Location: Patient Central Services

Job Posting No: CV105440

Hours: 1st shift, Mon. – Thur. - 8:30 a.m. to 4:00 p.m., Fri. – 8:00 am – 12:00 pm (32 hours per week)

Salary: \$27.78 per hour

Closing Date: July 15, 2013

Duties may include but not limited to: The Chaplain will provide non-denominational spiritual group services and individual meetings to meet the spiritual needs of the clients of CVH. In recognition of the critical importance of spirituality and religion in an individual's recovery, these non-denominational, spiritual group services and individual meetings will be available on specific days and times to accommodate each individual client's unique spiritual needs. The chaplain will lead Sunday morning and Wednesday afternoon group services to allow the opportunity for group worship, meditation or prayer. In addition, the chaplain will be available each day for individual meetings.

General Experience: Graduation from an accredited three (3) year post graduate theological seminary OR the equivalent of a Master of Divinity degree. One (1) year's pastoral experience or equivalent experience within a recognized religious denomination.

Substitutions Allowed: Completion of formal religious training recognized by a denomination which included completion of an undergraduate four (4) year degree or its equivalent may be substituted for the General Experience. Completion of all formal religious training required by a recognized religious denomination necessary to perform the pastoral role may be substituted for the Master's level training.

Special Requirements: Incumbents in this class must have been ordained or commissioned by a religious body and received endorsement by the denominational authority. Incumbents in this class must have two (2) units of clinical training in a program accredited by a national accrediting agency. Incumbents may be allowed to complete this training within three (3) years of the date of appointment.

Eligibility Requirement: Candidates who possess the general experience and special requirements may apply. State employees currently holding the above title or those who have previously attained permanent status may apply.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Deb Robinson, Human Resource Associate
Connecticut Valley Hospital – Human Resources
P. O. Box 351, Middletown, CT 06457
Fax : (860) 262-5055 Phone : (860) 262-5819
Email : Deborah.A.Robinson@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers and strongly encourage the applications of women, minorities and persons with disabilities. P-1